THE IFCoLog Class Style:
Guide for Authors

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Abstract

A simple guide for using the IFColog class file. Version of February 2018.

1 About the class file

1. The default paper size is 7 by 10 inches. With a print area of 140 by 210 millimetres.
2. The base font is Computer Modern, 10pt, and the sans-serif font is Helvetica.
3. The reference list is condensed. The default bibliography style is `plain`.
4. To insert images, pdfs etc, use the `graphicx` package. For good printing quality images should be at least 300dpi (dots per inch).
5. Note that page numbers will be *changed* when papers are collected into a single volume.
6. Figures are surrounded by a box.

2 Preamble

The front matter of an article is slightly different from others. Authors are added by a series of \addauthor commands, in addition to the \titlerunning and \authorrunning commands, see Figure 1.

Thank the referees (or not), and anyone else for reasons relating to the paper as a whole, by adding \titlethanks{text} *to the preamble* (or \titlethanks{} to delete this reminder).

For acknowledgements specific to the author (e.g. thanking a particular author's funding body), use \thanks{text} after the author name in the \addauthor command (or do not add the command at all for no such addition).

```
\title{The IFCoLog Class File: A Brief Guide}

\titlerunning{IFCoLog Class File}

\addauthor[michael.gabbay@kcl.ac.uk]
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  {King's College London, Strand WC2R 2LS, UK}
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\authorrunning{$\backslash$authornames}

\begin{document}
\maketitle

\begin{abstract}
  A simple guide for using the IFColog class file.
\end{abstract}
```

Figure 1: The preamble for this document

The message reminding authors to thank the referees can be removed by placing the `\titlethanks` command in the preamble, followed by a message thanking the referees. To have no message use `\titlethanks{}`.

3   Section headings and capitalisation

Section and paragraph headings are invoked via the standard commands, such as `\section`, `\subsection`, `\subsubsection`, and Paper titles should follow the style commonly referred to as 'Title Case' for headings:

1. Capitalise the first word in a title, regardless of part of speech.
2. Capitalise all nouns, pronouns, verbs, adjectives, adverbs.
3. Lowercase 'to' as part of an infinitive.
4. Lowercase all articles, prepositions and coordinating conjunctions.
5. Other section headings should have just the first word capitalised.

4   Overfull hboxes

IFCoLog class file uses the `draft` option. A text overflow within any environment will be highlighted by a thick black line in the right margin. In the case of large tables or complex figures, use the `\scalebox` command to reduce sizes. For example in `quote` environment:

> All work and no play makes Jack a dull boy. All work and no play makes Jack a dull boy. All work and no play makes Jack a dull boy. All work and no play makes Jack a dull boy. All work and no play makes Jack a dull boy. All work and no play makes Jack a dull boy. All work and no play makes Jack a dull boy.